



UNIVERSITY GRANTS COMMISSION

Finance Circular Letter No. 03/2025

1st July 2025

Vice-Chancellors of Universities,
Directors of Institutes,
Rectors of Campuses

BUDGET CALL - 2026

The guidelines for the preparation of Annual Budget Estimates -2026 within the Medium Term Fiscal Framework 2026-2030 have been issued by the Secretary to the Treasury, Ministry of Finance, Planning and Economic Development by the National Budget Circular No.02/2025 dated 30th June 2025.

You are kindly requested to strictly adhere to the guidelines given in National Budget Circular No.02/2025 in addition to the instructions provided in our letter dated 26th June 2025, when formulating the Budget Estimates for the year 2026.

The duly completed Budget Estimates for the year 2026 should be submitted to budget@ugc.ac.lk on or before **11th July 2025** to enable the University Grants Commission to submit the Budget Estimates - 2026 under Head No.214 – Universities/Higher Educational Institutes to the National Budget Department within the specified timeline.

The National Budget Circular No.02/2025 dated 30th June 2025 is enclosed herewith for your information and compliance.

Senior Professor Kapila Seneviratne
Chairman

- Cc:
1. Secretary/Ministry of Education, Higher Education and Vocational Education
 2. Vice-Chairman/UGC
 3. Secretary/UGC
 4. Registrars of Universities/ DR/SAR/AR/ of Institutes/Campuses
 5. Accountant/UGC
 6. Bursars of Universities/DB/SAB/AB/ of Institutes/Campuses
 7. Engineer/IDD/UGC
 8. Deputy Accountant/UGC
 9. Internal Auditor/UGC
 10. Auditor General